



KMHA - Executive Minutes of Meeting

Accepted
Dec 7, 2015

Date: 09 November 2015
Location: Davidson Centre, Kincardine
Time: 7:00 pm
Duration: 2 hours

Present:

R. Bishop, President	A. Janes, Director of Ice Scheduling
J. Beaty, Second Vice President	J. Beisel, Director of Sponsorship
C. Page, Third Vice President	T. Page, Registrar
T. Desmond, Referee Scheduler	J. Hunsburger (Past Privacy Officer)
C. Lyndon, Director of Fundraising	D. Lunn, Dir of Purchasing & Equipment
R. Renaud, Treasurer & Gates	R. Luinstra, Director of Tournaments
B. Harmsworth, Privacy Officer	
A. Tanner, Secretary/Webmaster	

Regrets:

- C. Colhoun, Technical Director
- B. Richards, Head Trainer
- Dean Netzke, First Vice President

Guests: Ripley Minor Hockey (Mike Fair & Kevin Taylor)
Chairperson: R. Bishop, President
Quorum: YES, 14 (8 required)

1.0 Acceptance of Previous Minutes

June and October minutes were approved and passed.

2.0 New Business

- Ripley Minor Hockey – putting out unofficial preliminary feelers to see what Kincardine's thoughts are with regard to emmalgamation.
- Respect In Sports – still a few parents who have not completed this. Going forward there are 5 kids who cannot be on the ice effective tomorrow (does not include Tykes). An email will be sent to Tyke parents who do not have RIS complete by Dec. 1/15.
- Lessons Learned –
 1. Tryout process: when we have rep teams we evaluate all kids at one time. Should we standardize how we inform kids who are cut. Or at least have the coaches talk to parents ahead of time so they know the process. Sample letters could be offered. We could also use the website "coaches" tab to post sample letters etc.
 2. Girls tryouts give very little time to get approved rosters in by October 1st. Could we pick teams earlier? Could we run hockey school the last week before school. Tryouts can start the day after school starts.
 3. If the Old Stars are doing the Hockey School, they need to do all the organizing, registration etc. KMHA gets final say in final groupings prior to being published on the website. We pay them well for this.
 4. 3 tryout sessions, plus a game slot per team
 5. Handout during registration-check list style to ensure parents do RIS etc.
 6. Coaches certified properly – Technical Director must take care of this. It is difficult to chase all these things down. Going forward we will ensure the Technical Director works with the VP's to ensure everyone certified.
 7. Evaluators – The rep VP or Executive member needs to be at the Tryouts or make sure another VP/Tech/President to assist tryouts.
 8. Season start up with regard to Tykes. Derek is concerned about Tykes being able to skate PRIOR to coming out. Too many parents are on the ice with their kids. Insurance liability? Consider developing a program to assist



kids to skate prior to attending the Tyke sessions. They are more prepared for when Derek gets them. Chris will talk to Derek about what could help him. Extra ice? Volunteer?

ACTION: 2015-11-09: Chris will talk to Derek about the Tykes and what he would like to see done to assist the issue of so many Tykes unable to skate.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 2011-03-07: Executive members to revise the Rules of Operation to reflect the agreed to practice of providing top-up registration funding to Jumpstart qualified participants. **Update:** A committee will be formed to work on this task. **Update Nov. 2013:** Sections will be reviewed at the monthly meeting and changes made and voted on as required. Additional **ACTION 2015-06-08:** Rob to add this to the July meeting agenda.

ACTION: 2015-03-02: To draft By-law language resulting from constitution changes. Specifically 1) Process and controls for situations when Director Duties are contracted out. (Response to changes in Art 8.2, Execution of Duties Outside of the Executive) 2) Details regarding Executive remuneration stipend; An annual stipend whose value is not to exceed the amount of one registration and paid in the last month of the season's term. (Response to changes in Art 10.9, Remuneration)

ACTION: 2015-10-05: Rob will email Angie what he would like on the website with regard to volunteers. KMHA needs volunteers to assist with various activities.

ACTION: 2015-11-09: Chris will talk to Derek about the Tykes and what he would like to see done to assist the issue of so many Tykes unable to skate.

ACTION: 2015-11-09: Discuss registration etc. at meeting in March.

4.0 President's Report

See New Business.

5.0 First VP's Report (Boy's Representative teams)

No report due to absence.

6.0 Second VP's Report (Boy's Local League teams)

No report at this time.

7.0 Third VP's Report (Girl's teams)

Can we change the title on the website so that the Third VP is "VP Girls Hockey". Photos-great job. Can this event be added to each teams calendar somehow? Newspaper articles must be submitted to the newspapers individually. Midget Girls goalie: ongoing issue. Courtney will talk to Keith Battler about the options.

8.0 Treasurer's Report

See attached report.
Grant \$18,413.97 received from the Municipality.
Armow Wind money received for the Concussion Clinic.

9.0 Secretary/Webmaster's Report.

Unreported scores issue.

10.0 Director of Purchasing and Equipment Report



Used equipment swap was proposed. A great idea. Darryl will go ahead with this.

11.0 Director of Fundraising Report

.Cash calendar draws done.

12.0 Director of Registration Report

Donation in memory of Gord Kemps mom. KMHA will send a receipt with card. On-line things to get started (ie. Internet Chase payment). Tammy will send out an email about these things.

[ACTION: 2015-11-09: Discuss registration etc. at meeting in March](#)

13.0 Privacy Officer Report

Nothing to report.

14.0 Director of Sponsorship & Gates

Sponsors are all in place. Dodge Caravan kids will be wrapped up by Rob this weekend.

15.0 Referee Scheduler Report

5 new officials. Season is progressing fairly well. Almost \$1000 to Paul Pierce family by donation As soon as Silver Stick schedule available please let Tom know ASAP.

Another email to be sent about not being paid. Novice House League is a problem.

16.0 Ice Scheduler Report

Stickers are at Home Hardware. The hats and coffee mugs will be sold soon via Adam.

17.0 Technical Director Report

No report due to absence.

18.0 Director of Tournaments Report

Archie McMillan Tournament-very close to breaking even. Profit approx.. \$600-\$700.

Very good considering we don't have a main sponsor. Ray has approached the McMillan family and they are OK with changing the name. The new family needs to cover the costs to switch over (banners/trophies etc.).

Silver Stick – 50 teams now. Still accepting teams until mid November. We need Peewee B teams (only have 5).

Ray is asking if KMHA will cover the cost of some of Ariel's gear, for a modest fee. The equipment will belong to KMHA.

19.0 Head Trainers Report

All equipment must be worn correctly. A 10 minute penalty can be issued if they do not wear it properly. The Tykes are not wearing properly fitted helmets.

20.0 Next Meeting Details

The next meeting will be Monday December 7th at 7:00 pm at Chuck's Road House. Meetings are normally held the first Monday of every month.

Minutes by: A. Tanner



Attachment A

**KMHA BUDGET REPORT
2015/2016
Period ending October 2015**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	185,917.75	\$22,542.75
Hockey School	\$16,875.00	18,006.02	\$1,131.02
Power Skating School	\$4,480.00	5,060.00	\$580.00
Calendars	\$30,000.00	31,097.15	\$1,097.15
Sponsors	\$11,000.00	5,525.00	(\$5,475.00)
Donations	\$17,000.00	-	(\$17,000.00)
Gate Receipts	\$17,000.00	50.00	(\$16,950.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	25.00	\$25.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	5,700.00	\$4,200.00
Tournament-Novice LL	\$0.00	-	\$0.00
Silverstick	\$35,500.00	20,700.00	(\$14,800.00)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$299,980.00	272,080.92	(\$27,899.08)

<u>EXPENSES</u>			
Ice Rental	\$185,000.00	16,893.48	\$168,106.52
Equipment/Pennants/Trophies	\$10,000.00	2,222.53	\$7,777.47
Insurance-Boys & Girls	\$16,200.00	13,878.78	\$2,321.22
Team Registration-Boys	\$4,000.00	3,727.34	\$272.66
Team Registration-Girls	\$6,500.00	6,148.00	\$352.00
Advertising	\$500.00	142.38	\$357.62
Gate Keepers	\$0.00	-	\$0.00
Clinics & Meetings	\$3,000.00	2,601.35	\$398.65
Bank Charges	\$20.00	201.52	(\$181.52)
Office Supplies	\$1,000.00	1,666.16	(\$666.16)
Referees	\$29,000.00	5,000.00	\$24,000.00
Midget Tourney	\$2,000.00	3,000.00	(\$1,000.00)
Silverstick	\$30,300.00	4,315.88	\$25,984.12
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	-	\$5,000.00
Miscellaneous	\$3,000.00	22,343.38	(\$19,343.38)
Team Pictures	\$4,000.00	-	\$4,000.00
	\$299,620.00	82,140.80	\$217,479.20

\$360.00**\$189,940.12**

Chequing A/C Balance to Nov 9/15	\$190,476.29
Nevada A/C Balance to Nov 9/15	\$78,710.71
Silverstick Nov 9/15	\$24,308.49